



**BYLAWS OF THE YOUNG DEMOCRATS OF  
GREENVILLE COUNTY**

**As Amended and Approved  
September 1, 2021**

## **Article I. Name & Chapter Organization**

The name of this organization is and shall be Young Democrats of Greenville County, referred to in this document as YDGC. This chapter develops its organization and policies under the governing documents of Young Democrats of South Carolina. Chapter members must seek to learn these rules immediately upon joining the chapter. Chapter members are responsible for actions that violate these rules or legal responsibilities.

## **Article II. Mission Statement**

The mission of this chapter is to advance the values of the Democratic Party, to advocate for young voter issues within the Greenville County Democratic Party and the South Carolina Democratic Party, and to encourage young voters to participate in the political process.

## **Article III. Membership**

### **Section 1. Eligibility.**

Any person aged 14-39 who supports the values of the Democratic party and is a resident of Greenville County is able to join. Membership in this organization is open to all who meet the above criteria, irrespective of race, creed, color, gender, class, age, their nation of origin, nationality, disability, marital status, religion, veteran status, or sexual orientation.

### **Section 2. Registration**

Eligible parties must register with the chapter to officially be considered a member. Registration may be done via an electronic form. In that electronic form, one must provide their full name, date of birth, address, email and phone number to be considered in good standing.

### **Section 3. Active Membership.**

Active members are members in good standing with voting privileges within the chapter. To maintain good standing, members must attend no less than two of the last four regular meetings since their registration date.

Active membership can also be obtained by attending at least two YDGC events in a 4 month period. These events can include socials, volunteering/outreach events, community service initiatives and campaign events.

## **Article IV. Officers**

### **Section 1. Election, installation, and term.**

The chapter annually elects a chapter chair, a first vice-chair, a second vice-chair, a secretary, and a treasurer, and other officers as necessary. At least 50% of the active members who are present and voting may elect a qualified member to office. YDGC elects officers at the April meeting with a term starting on May 1st. An elected officer serves for one year or until their successor is elected, and their term begins. No member may serve more than three full

terms in the same office. Three-fourths of the active members present and voting may suspend the rules regarding term limits.

### **Section 2. Eligibility.**

A YDGC officer must be an active member and remain an active member to keep the office. The YDGC Chair and 1st Vice-Chair must have been members for at least six months before the beginning of their term. All other officers must have been members for at least three months before the start of their term. Two-thirds of the active members present and voting may suspend the rules about eligibility based on membership length.

### **Section 3. Impeachment & Expulsion**

Only the elected offices may be subject to impeachment. The Chair reserves the right to remove anyone from an appointed position, with the approval of the Executive Board. Procedures for impeachment will be as follows:

- A. Any person holding an elected office within YDGC may be impeached if found guilty of failure to adequately perform his/her duties or having engaged in work contrary to the mission of the organization or damaging the organization reputation in any way, irrespective of party platform differences.
- B. Anyone from the Executive Board or an active member in good standing may bring impeachment charges against the accused person.
- C. The person shall be notified of the charges against them no less than 14 days prior to the meeting in which the impeachment will be discussed.
- D. Members of the Executive Board who are not charged with negligence of their duties shall appoint a committee and chairperson to hear the testimony of the person charged. The findings of the committee shall be final.

### **Section 4. Vacancy.**

YDGC fills a vacant office by special election within sixty days of the vacancy, or the YDSC President may fill a vacancy by appointment at the request of at least 50% of active members. A member nominates a qualified candidate at a regularly scheduled meeting. At least 50% of active members present and voting may elect an officer to fill the vacancy.

In the event of a vacancy in the office of First Vice-Chair, Second Vice-Chair, Secretary, or Treasurer, the Chair will appoint an interim replacement for no more than sixty days. The Executive Board must confirm this appointment by a two-thirds vote.

In the event of a vacancy in the office of Chair of the YDGC, the following line of succession to the position of Chair is established to move the organization forward: First Vice-Chair, Second Vice-Chair, Secretary, Treasurer.

If all five offices of the Executive Board are vacated, the general membership will appoint an interim Chair.

#### **Section 5. Chair duties.**

The chapter chair presides at chapter meetings, guides the conduct of the affairs of YDGC, and performs other duties the chapter specifies. They act for the chapter in all matters affecting Young Democrats of South Carolina and approves all correspondence between the chapter and YDSC, as well as the Greenville County Democratic Party. With the YDGC secretary and chapter leadership, they prepare and complete the annual chapter chartering with the state organization at the proper time.

#### **Section 6. First Vice-Chair duties.**

In the absence or incapacity of the Chair, the First Vice-Chair performs the duties of the Chair. The first vice-chair oversees the chapter's internal operations, supports committees and officers, and oversees the execution of programming for the chapter. The first vice-chair performs other duties as the chapter specifies.

#### **Section 7. Second Vice-Chair duties.**

The second vice-chair oversees the external operations of the chapter. They supervise recruitment efforts and manage partnerships with external organizations that work collaboratively with the chapter to fulfill its mission.

#### **Section 8. Secretary duties.**

Through the Chair, the Secretary keeps the YDSC executive board informed of the status of its members, chapter elections, programs, and all other official functions. They keep minutes of chapter meetings and an accurate list of members of the chapter and performs other duties as the chapter specifies. The same person may hold the offices of the YDGC secretary and Treasurer.

#### **Section 9. Treasurer duties.**

The Treasurer receives and pays out chapter funds and is personally responsible for all YDGC funds in their possession. At the end of each month, they send the president a statement of the YDGC finances and provides information about chapter finances when asked by the Chair or the YDSC executive board. In an approved bank, the treasurer deposits the funds of YDGC, and they pay or cause to be paid, all claims against the chapter with the approval of the YDGC Executive Committee. They perform other duties as the chapter specifies. They also oversee all

fundraising efforts for the chapter. The same person may hold the offices of the YDGC Secretary and Treasurer.

### **Section 11. Appointed Officers.**

With the executive committee's confirmation, the Chair may appoint officers including, but not limited to, a Chief of Staff, a Communications Director, Outreach Director, and Data Director.

1. Chief of Staff duties.

The chief of staff works at the pleasure of the Chair. They advise the Chair, assist the executive committee with oversight and management of the chapter, support officers and appointed leaders, and perform other duties at the Chair's discretion.

2. Communications Director duties.

The communications director manages the marketing and social media efforts of the chapter. They oversee the development of newsletters and handle all press requests. They assist all officers with marketing and promotion of various chapter projects.

3. Outreach Director duties.

The outreach director leads recruitment efforts, plans voter registration efforts, and works to connect the chapter to the communities throughout Greenville County.

4. Data Director duties.

The data director manages access to voter information systems and all other chapter information platforms such as Basecamp, Votebuilder, and Mobilize.

5. Other appointments.

The president may appoint active members to appointed offices not listed, YDSC statewide committees, and other positions as they deem necessary with the executive committee's confirmation.

## **Article V. Meetings**

### **Section 1. Regular and special meetings.**

YDGC holds regular meetings at least once each month. The chapter decides the dates and hours of its regular meetings as a special order of the Annual Meeting in April. A motion may be made and voted on by at least 50% of active members present at a general meeting to change the meeting date and time. The majority of the executive committee or one-third of the active members may call special meetings provided due notice of at least 72 hours has been given to each member.

### **Section 2. Quorum.**

At least 7 members in good standing present at a meeting make up a quorum. Without a quorum, adjournment is the only business in order. Discussion may still occur without quorum but no new business may be voted on or adopted.

### **Section 3. Voting.**

Only active members may vote in chapter business. This chapter may vote by a show of hands, voice vote, or secret ballot, as desirable, unless otherwise specified. A member may not vote absentee or by proxy.

#### **Section 4. Annual Meeting.**

The regular meeting in April will be known as the Annual Meeting. It will act as the official convention of YDGC and will be a time to take up amendments for bylaws, give awards, and elect officers.

#### **Section 5. Parliamentary Procedures.**

All meetings, whether of the general membership or the Executive Board, will be conducted according to Robert's Rules of Order.

### **Article VI. Committees & Appointments**

#### **Section 1. Executive Committee.**

The chapter executive committee, or executive board, includes the Chair, the first and second vice-chairs, the Secretary, the Treasurer, and other elected officers as the chapter considers suitable. The 3rd Vice-Chair of the Greenville County Democratic Party is an ex-officio member without a vote.

The executive committee acts in an advisory role to the YDGC chair. The executive committee may approve expenses, recommend more expenses, and perform other duties as the Chair may direct. A quorum of the YDGC executive committee is a majority of all voting members of the committee.

At the beginning of the term, the chapter executive committee arranges for regular meeting days, which should happen at least once a month.

#### **Section 2. Standing Committees.**

The Executive Committee may create a standing committee with continuing responsibilities. The standing committee works until the Executive Committee dissolves it. The Chair appoints the members of standing committees.

#### **Section 3. Special Committees.**

When the Executive Committee deems necessary, the Chair may appoint members to a special committee that works only until completing a specified assignment, such as a nominating committee.

### **Article VII. Finances**

#### **Section 1. Record Keeping**

YDGC must keep current and orderly records of its finances and operations.

**Section 2. YDGC dues.**

There shall be no collection of dues for membership. Only a three-fourths majority of active members present and voting may change this.

**Section 3. Financially obligating YDGC.**

An officer, committee, or member of YDGC may not obligate the chapter financially for anything other than current operating expenses, except with the chapter's consent.

**Article VIII. Amendments**

These bylaws may be amended at any regular meeting of the YDGC where quorum is met, provided that written notice of the proposed amendment is given to each member at least seven days before the meeting in which the amendment will be considered. Written notice of the amendment must be provided to the Secretary no later than seven days before the amendment is to be considered. At least 50% of active members must approve the amendment in order for it to pass.

A special bylaw amendment meeting may be held if requested in writing by either a majority of the executive board or two thirds of active members. Amendments shall become effective immediately after the adjournment of the meeting at which they are adopted.